

AVALON BOARD OF EDUCATION –November 16, 2011

A regular meeting of the Avalon Board of Education, County of Cape May, New Jersey, was held Wednesday, November 16, 2011 at 7:00 PM at the Avalon School All Purpose Room.

Members Present: Mr. Hoy, Mrs. Schwartz, Mrs. Schiela, Mr. Richardson and Mr. Heenan

Members Absent: Mr. Deever

Others Present: Mr. David Rauenzahn, CSA, Ms. Linda Fiori, Business Administrator/Board Secretary and Ms. Stacey Larocca-Tracy, Supervisor of Curriculum & Instruction

The Board President called the meeting to order at 7:00 PM, at which time the following statement was read: “In accordance with the New Jersey Open Public Meeting Law, adequate notice of this meeting of the Avalon Board of Education was published in the Herald and the Atlantic City Press. Additionally, notice was posted at the Avalon School and Board of Education Office and also filed with the Borough Clerk.

CALL TO ORDER

Mrs. Schwartz led the group in the pledge to the flag.

PLEDGE TO FLAG

**PRESENTATION:**

An overview and discussion of the audit for the fiscal year ending June 30, 2011 was presented.

AUDIT PRESENTATION

Moved by Mr. Richardson and seconded by Mrs. Schiela that the Board of Education accept and approve the Annual Financial Audit for the Fiscal Year Ended June 30, 2011 and the Synopsis of Audit for the Fiscal Year Ended June 30, 2011. No recommendations were given, therefore, no Corrective Action Plan is necessary.

APPROVE AUDIT AND SYNOPSIS

Unanimously approved

Moved by Mr. Heenan and seconded by Mrs. Schiela that the Board of Education approve the minutes of the regular meeting held on October 19, 2011.

APPROVE MINUTES

Unanimously approved

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT**

A Budget Summary for November, 2011, a Revenue Summary for November, 2011 and a Transfer Status report for November, 2011 were presented for review.

BUDGET SUMMARY/ REVENUE SUMMARY/ TRANSFER STATUS REPORT

Moved by Mr. Heenan and seconded by Mrs. Schiela that the Board of Education approve, upon recommendation of the Chief School Administrator, the following:

**TRANSFERS**

Effective October, 2011

APPROVE TRANSFERS

FROM	AMOUNT	TO	AMOUNT
11-000-218-600 Supplies	71.00	11-000-216-600 Supplies	71.00
11-000-222-100 Salaries	1,500.00	11-000-219-320 Purch Prof/Tech Serv	1,500.00
11-000-230-590 Misc Purch Serv	194.00	11-000-230-895 Boe Member Dues/Fees	194.00
11-190-100-610 Supplies	25.00	11-190-100-610A Art Supplies	25.00
11-190-100-610 Supplies	125.00	11-190-100-610C Music Supplies	125.00
11-190-100-610 Supplies	20,070.00	11-190-100-610T Tech Supplies	20,070.00
<b>TOTAL</b>	<b>\$21,985.00</b>	<b>TOTAL</b>	<b>\$21,985.00</b>

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BOARD  
SECRETARY'S  
REPORT

Board Secretary's Report for the month of September, 2011, pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, the Avalon Board of Education certifies that as of November 16, 2011, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Avalon Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line account has been over-expended in violation of **N.J.A.C. 6:23-16.10 (a)1**.

(see pages )

In accordance with **N.J.A.C. 6A:23A-16.10 (c) 2**, it is certified that anticipated revenue has changed for the month ending September, 2011 as follows:

Increase \$ 0

Decrease \$ 0

November 16, 2011

\_\_\_\_\_  
Linda Fiori

Date

TREASURER'S  
REPORT

Treasurer's Report, in accordance with **18A:17-36** and **18A:17-9** for the month of September, 2011. The Treasurer's Report and the Secretary's Report are in agreement for the month of September, 2011.

(see pages )

CERTIFICATION

It is recommended that the Board of Education approve and accept the September, 2011 Reports of the Board Secretary and Board Treasurer and, Pursuant to **N.J.A.C.6A:23A-16.10 (c) 4**, the Avalon Board of Education certifies that as of November 16, 2011 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of **N.J.A.C.6A:23A-16.10 (a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Unanimously approved.

APPROVE  
WARRANTS

Moved by Mr. Heenan and seconded by Mr. Richardson that the Board of Education approve the following:

- Warrants paid in September, 2011;
- Warrants paid in October, 2011;
- Payroll paid in October, 2011;
- Warrants paid in November, 2011;
- Authorize the Business Administrator to pay any additional bills due and owing for November, 2011 and may transfer funds as necessary so that no line item is over expended. A list of bills paid and transfers made will be presented at the next board meeting.

(see pages )

Mrs. Schiela abstained from PO#691-12, Mr. Richardson abstained from PO#692-12, reimbursements  
Unanimously approved

APPROVE  
CHANGES TO  
AFLAC  
AGREEMENT

Moved by Mr. Heenan and seconded by Mr. Richardson that the Board of Education approve changes to the existing AFLAC agreement to "Flex One Cafeteria Plan" which will include a Flexible Spending Account as mandated by new IRS regulations. New plan effective date is 1/1/12.

(see pages )

Unanimously approved

FYI

**FOR YOUR INFORMATION**

None

**CHIEF SCHOOL ADMINISTRATOR'S REPORT  
BUILDING & GROUNDS**

Moved by Mr. Richardson and seconded by Mrs. Schiela that the Board of Education approve the following:

Requests for use of the building as listed on updated spreadsheet for *Use of Facilities* (updated 11/9/11) - Attachment A (**see page**)

APPROVE USE OF FACILITIES

Avalon School Comprehensive Maintenance Plan for 2012-13 along with the M-1 form.  
Unanimously approved

APPROVE COMP. MAINTENANCE PLAN & M-1

**CURRICULUM:**

Moved by Mrs. Schiela and seconded by Mr. Heenan that the Board of Education approve the following field trips per the updated spreadsheet for school trips (updated 11/9/11) – Attachment B. (**see page**)  
Unanimously approved

APPROVE FIELD TRIPS

Update discussed on transition and school programs.

**PERSONNEL:**

Moved by Mr. Richardson and seconded by Mrs. Schiela that the Board of Education approve the following personnel be added to the approved substitute list for the 2011-2012 school year:  
Mr. Ted Scheick, Avalon, NJ, County Substitute Certificate  
Unanimously approved

APPROVE SUBST

**BOARD OF EDUCATION BUSINESS**

Old Business- none  
New Business – none  
Committee Reports- none

BOARD OF EDUCATION BUSINESS

**PUBLIC COMMENT - None**

PUBLIC COMMENT

**EXECUTIVE SESSION**

Moved by Mr. Heenan and seconded by Mr. Richardson that the Board of Education, by Resolution, adjourn into Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public as soon thereafter as a decision is reached, if permitted by law.  
(7:29 p.m.)  
Unanimously approved

INTO EXECUTIVE SESSION

ITEMS DISCUSSED

Items discussed:  
• Student Matters

ADJOURN FROM EXECUTIVE SESSION

Moved by Mr. Heenan and seconded by Mr. Richardson that the Board of Education adjourn from Executive Session. (7:38 p.m.)  
Unanimously approved

ADJOURNMENT

Moved by Mr. Heenan and seconded by Mr. Hoy that the Board of Education meeting adjourn. (7:38 p.m.)  
Unanimously approved